

**MENTAL HEALTH CODE (EXCERPT)**  
**Act 258 of 1974**

**330.1782 Summary report.**

Sec. 782.

(1) The executive director, hospital director, or director of a state facility shall submit a written summary report to the complainant and recipient, if different than the complainant, within 10 business days after the executive director, hospital director, or director of the state facility receives a copy of the investigative report under section 778(5). The summary report shall include all of the following:

- (a) Statement of the allegations.
  - (b) Statement of issues involved.
  - (c) Citations to relevant provisions of this act, rules, policies, and guidelines.
  - (d) Summary of investigative findings.
  - (e) Conclusions.
  - (f) Recommendations made by the office.
  - (g) Action taken, or plan of action proposed, by the respondent.
  - (h) A statement describing the complainant's right to appeal and the grounds for an appeal.
- (2) Information in the summary report shall be provided within the constraints of sections 748 and 750 and shall not violate the rights of any employee.

**History:** Add. 1995, Act 290, Eff. Mar. 28, 1996