

THE MANAGEMENT AND BUDGET ACT (EXCERPT)
Act 431 of 1984

18.1490 Enterprise portfolio management office; report to legislature on information technology services; requirements.

Sec. 490.

(1) The enterprise portfolio management office located in the department must provide a report on a quarterly basis providing key information on all executive branch department and enterprisewide projects involving information technology services. The report must be submitted to the senate and house appropriations subcommittees on general government, the senate and house fiscal agencies, and the state budget director as well as be posted online.

(2) The report must contain the following information, as applicable, for each active project involving information technology services and each completed project involving information technology services closed within the 2-year period immediately preceding the quarterly due date of the report:

- (a) The client department, agency, or organization for which the project is being undertaken.
- (b) The active or completed status.
- (c) For active projects, the number of days the current approved completion date differs from the initial planned completion date.
- (d) For active projects, the dollar amount the current approved budget differs from the initial planned budget.
- (e) For completed projects, the number of days the actual completion date differed from the initial planned completion date.
- (f) For completed projects, the dollar amount the actual cost differed from the initial planned budget.
- (g) The project name.
- (h) The purpose of the project described in terms of the needs of end users of the project and an explanation of the project's origination, including whether the project originated from state mandate, federal mandate, court order, or department initiative.
- (i) Whether the project is managed by the enterprise portfolio management office.
- (j) The initial planned budget.
- (k) The revised budget if there is any increase or decrease to the project's initial budget.
- (l) The actual cost to date.
- (m) The planned start date.
- (n) The actual start date.
- (o) The initial planned completion date.
- (p) The revised planned completion date if there is a change from the initial planned completion date.
- (q) The actual completion date.
- (r) A brief description of the benefit or justification of changes by project change request that impact a project's schedule or budget and whether the change request is the result of state mandate, federal mandate, court order, or department initiative.
- (s) Whether quality assurance services are assigned to the project.
- (t) The project success score after project closure.
- (u) The customer satisfaction rating after project closure.

(3) The report must include the total number of completed projects for which costs exceeded the initial budget, the total number of completed projects for which the completion date occurred after the initial planned completion date, the total number of completed projects that exceeded both the initial planned budget and schedule, and the corresponding percentages of each of these numbers of all completed projects.

History: Add. 2020, Act 180, Imd. Eff. Oct. 8, 2020

Popular Name: Act 431

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