INTERIM DUTIES OF SECRETARY AND CLERK

Act 305 of 1915

AN ACT to prescribe the duties of the legislative service bureau, the secretary of the senate and the clerk of the house of representatives during the interim of sessions of the legislature.

History: 1915, Act 305, Eff. May 19, 1915 ;-- Am. 1949, Act 76, Imd. Eff. May 10, 1949

The People of the State of Michigan enact:

4.241 Secretary of senate and clerk of house; interim duties.

Sec. 1.

The secretary of the senate and the clerk of the house of representatives, at the close of each regular or special session of the legislature, shall compile and prepare for publication, make indexes to, and superintend the publication of the journals and documents of the senate and house of representatives, respectively. They shall also make a compilation and digest of the legislative decisions of the senate and house of representatives, respectively; arrange the legislative decisions in a convenient form for reference; and shall report the result of their work on those compilations and digests to the respective houses at the opening of the next regular session of the legislature. They shall have custody and control of the documents of the respective houses, and shall, on request for those documents, furnish to members of the senate and house of representatives, to state officers, and, in their discretion, to residents of this state and other states, printed copies of bills and joint resolutions, if there be a sufficient supply of printed copies on file, and shall furnish typewritten copies of any of those documents of which there are not printed copies, upon the payment of the actual cost of typewriting the documents. They shall also, in the interim of the regular sessions of the legislature, prepare and have bound complete files of all printed bills and joint resolutions, and all enrolled bills of their respective houses; 1 copy of which shall be delivered to the legislative service bureau to be preserved as a state record. They shall also, in the interim of the regular sessions of the legislature, prepare, so far as is possible, the legislative handbook for the next regular session of the legislature, to the end that the handbooks may be ready for printing and distribution at the earliest possible date after the convening of the legislature in regular session. They shall also revise the rules of the senate and house of representatives, and shall present to their respective houses, at the opening of the next regular session of the legislature, the revision of the rules of procedure for consideration of the senate and house of representatives. They shall also furnish to the members of the senate and house of representatives, upon request, information in regard to matters of legislation. They shall also prepare a digest of the practice and procedure in the senate and house of representatives, respectively, together with a digest of the constitutional and statutory provisions relating to the practice and procedure. The secretary of the senate and the clerk of the house of representatives shall also perform other duties and do other things as shall, in their judgment, tend to expedite and make more uniform the work of the legislature while in session.

History: 1915, Act 305, Eff. May 19, 1915 ;-- CL 1915, 17 ;-- CL 1929, 12 ;-- CL 1948, 4.241 ;-- Am. 1953, Act 36, Eff. Oct. 2, 1953 ;-- Am. 1982, Act 394, Imd. Eff. Dec. 28, 1982

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4.242 Repealed. 1961, Act 24, Imd. Eff. May 10, 1961.

Compiler's Notes: The repealed section required publication of a township officers' guide.

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