

HOUSE RESOLUTION NO. 1

Reps. Aiyash and Posthumus offered the following resolution:

1 A resolution to prescribe the Standing Rules for the 2023-2024
2 session of the House of Representatives.

3 Resolved by the House of Representatives, That the following
4 rules be adopted as the Standing Rules of the House of
5 Representatives:
6

7 **STANDING RULES**
8 **OF THE HOUSE OF REPRESENTATIVES**
9 **IN ACCORDANCE WITH THE MICHIGAN CONSTITUTION**
10 **ARTICLE IV, SECTION 16**
11

12
13 **CHAPTER 1**
14 **GENERAL PROVISIONS**

1

2 Meetings, Officers and Quorum.

3 Rule 1. (1) The House shall meet in regular session at the
4 seat of government on the second Wednesday in January of each year
5 at twelve o'clock noon. In each odd-numbered year, it shall
6 proceed with its organization, the election of a Speaker and a
7 Clerk for the ensuing term of the Legislature. All elections shall
8 be by roll call and shall require a majority of the Members voting
9 to elect.

10 (2) A majority of the Members elected to and serving in the
11 House shall constitute a quorum to do business, but a smaller
12 number may adjourn from day to day and not less than 15 Members
13 voting in favor thereof may compel the attendance of absent Members
14 and prescribe penalties for non-attendance. (See Const 1963, Art 4
15 §§ 13 and 14)

16

17 Admission to Floor--Defined.

18 Rule 2. (1) No person shall be admitted on the floor of the
19 House for a period of 30 minutes immediately preceding the time set
20 for any call to order during any session of the House through
21 adjournment, except as follows:

22 (a) Representatives and Senators;

23 (b) Former Legislators, unless otherwise restricted;

24 (c) Sergeants at Arms, pages, Clerk's staff, and legislative
25 staff who are specifically designated and approved by the Majority
26 Floor Leader to be working on the House floor during session;

27 (d) Directors of Michigan Departments and the Governor's
28 legislative liaisons may be admitted to the Thatcher or Document
29 room and may have floor access with the permission of the Majority
30 Floor Leader;

1 (e) Immediate family of Representatives who have obtained and
2 are wearing in plain sight appropriate identification passes,
3 issued under guidelines developed by the Majority Floor Leader;

4 (f) Media correspondents accredited by the Clerk of the House
5 who are wearing in plain sight appropriate identification passes,
6 issued under guidelines developed by the Clerk. Media
7 correspondents shall not use the center aisle or be at the Members'
8 desks without the permission of the Majority Floor Leader; and

9 (g) Such other persons as may be invited by the Speaker or
10 Majority Floor Leader.

11 (2) No group or individual shall be allowed access to the
12 floor when the House is not in session unless permission is granted
13 by the Majority Floor Leader or Clerk. The Majority Floor Leader
14 and Clerk shall issue guidelines to ensure that guests using the
15 floor are responsible for costs incurred by the House. If
16 permission is given to a Member to bring guests on the floor when
17 the House is not in session, the Member shall accompany the guests.

18 (3) Only Members shall sit in Members' chairs.

19 (4) Any person who is a lobbyist or employed by a lobbyist
20 shall not be admitted on the floor of the House at any time, except
21 immediate family of a Representative if admitted under rule 2(1)(e)
22 on the first session day of an odd-numbered year for a swearing-in
23 ceremony or under rule 2(1)(d). A former Legislator or immediate
24 family of Representatives shall not lobby on the floor, except if
25 they are admitted under rule 2(1)(d). The words "floor of the
26 House", when used in these rules, shall mean the space of the main
27 floor of Representative Hall, together with adjacent rooms on the
28 second floor of the Capitol under the jurisdiction of the Clerk,
29 including the Democrat and Republican caucus rooms and the corridor
30 behind the House rostrum.

31 (5) Guests may be introduced only by permission of the
32 Presiding Officer. Guests shall not be introduced during a roll

1 call vote. Guests are to use the center aisle only if being
2 escorted by a Member or House staff.

3 (6) Use of the center aisle should be kept at a minimum.

4 (7) The Majority Floor Leader must grant approval for the
5 distribution of items on the floor and items must pertain to that
6 day's agenda. All printed material intended for distribution on
7 the floor shall be clearly identified by the Member requesting the
8 distribution.

9

10 **Bar of the House.**

11 Rule 3. (1) Any Member, having answered attendance roll call
12 at the opening of any session, or who enters after attendance roll
13 call, shall be considered present until leave of absence is
14 obtained from the House. Any Member having entered upon the floor
15 of the House after the House has been called to order, shall be
16 considered present if within the bar of the House.

17 (2) The words "within the bar of the House", when used in
18 these rules, shall mean the space occupied and used by the House or
19 any legislative room or office under the jurisdiction of the Clerk.

20 (3) Cell phones on the floor shall not ring audibly.

21 (4) All persons within the bar of the House shall be in
22 acceptable business attire.

23

24

CHAPTER II

25

OFFICERS

26

SPEAKER

27

28 **Definitions.**

29 Rule 4. Speaker is any Member elected as Speaker under Rule 1
30 of these rules.

31

32 **Duties as Presiding Officer.**

1 Rule 5. The Speaker, or the designee of the Speaker, shall
 2 take the Chair each day at the hour to which the House shall have
 3 adjourned or recessed. The Presiding Officer shall call the House
 4 to order and lead the Members in reciting the Pledge of Allegiance
 5 and, except in the absence of a quorum, shall proceed to business
 6 in the manner prescribed by these rules. In the absence of the
 7 Speaker, or the designee of the Speaker, the Clerk or Assistant
 8 Clerk may call the House to order.

9 Rule 6. (1) The Presiding Officer shall preserve order and
 10 decorum; may speak to points of order, rising for that purpose; and
 11 shall decide questions of order, subject to an appeal to the
 12 House. When two or more Members rise at once, the Presiding
 13 Officer shall name the Member who is first to speak.

14 (2) Only the Presiding Officer shall lead the House in
 15 observing a moment of silence.

16

17 **Duties of Speaker as Chief Administrator.**

18 Rule 7. (1) Payment to all persons, authorized under
 19 subsections (2), (3), and (4) to expend House funds for
 20 transportation, lodging, meals, registration fees and related
 21 items, shall be made in accordance with expenditure regulations as
 22 predetermined and prepublished to Members by the Speaker. The
 23 regulations shall set forth the guidelines for amounts, methods of
 24 payment and time of payment for such items. The Speaker may revise
 25 the regulations upon 15-day notice to all Members.

26 (2) The Speaker may authorize persons to make expenditures
 27 from the general funds of the House for administrative
 28 purposes. The Speaker may enter into contracts for the purchase
 29 and payment of benefits affecting employees, Members of the House,
 30 retirees and their successors in interest.

31 (3) Regular standing committees of the House shall be
 32 allotted such funds as the Speaker may authorize. The Speaker may

1 restrict selected expenditures to a lesser number of Members,
2 alternates or substitute Members, than the number of Members of the
3 standing committee. The funds may be expended for items specified
4 in subsection (1) and for contractual services, publications and
5 supplies. All expenditures under this paragraph shall be approved
6 by the committee Chair and the Speaker and for items specified in
7 subsection (1) shall be in accordance with the regulations and
8 guidelines provided for by subsection (1).

9 (4) Additional committees may be authorized by
10 resolution. The resolutions shall set the maximum budget of such
11 committees. Members, alternates and substitute Members of such
12 additional committees shall be appointed by the Speaker unless
13 otherwise specified in the resolution. The Speaker may restrict
14 selected expenditures to a lesser number of Members, alternates or
15 substitute Members than the number of Members specified in the
16 resolution. Budgeted funds may be expended for items specified in
17 subsection (1), for contractual services, publications, supplies
18 and any other items specified in the resolution. Payments for
19 contractual services may be authorized by the committee Chair and
20 the Speaker. All expenditures under this subsection for items
21 specified in subsection (1) shall be in accordance with the
22 regulations and guidelines provided for by subsection (1).

23

24 **Appointments by the Speaker.**

25 Rule 8. The Speaker shall appoint all committees, except
26 where the House shall otherwise order. If the Speaker makes
27 permanent or temporary additions to or removals from any standing
28 or special committee, the names and the appointments or removals
29 shall take effect when the Clerk and Minority Leader are notified
30 by letter and shall appear in the next House Journal.

31

32 **Appointment of Employees by Speaker.**

1 Rule 9. Except as otherwise provided in these rules, the
2 Speaker, or the Speaker's designee, shall appoint all employees of
3 the House. Unless otherwise provided by law, the compensation for
4 all employees and officers of the House shall be fixed by the
5 Speaker, or the Speaker's designee. All employees of the House
6 shall maintain a status as non-tenured, at-will employees. All
7 employees of the House work at the pleasure of the Speaker, or the
8 Speaker's designee, shall be subject to the Speaker's, or the
9 Speaker's designee's, orders, and may be transferred to a different
10 position, demoted, suspended, or summarily removed by the Speaker,
11 or the Speaker's designee. Notwithstanding, any other provision of
12 these rules, no person shall be discriminated against in seeking
13 employment by the House, in being employed or promoted, in any
14 condition of employment, or any separation therefrom, because of
15 religion, race, color, national origin, age, sex, sexual
16 orientation, gender identity or expression, height, weight,
17 familial status, marital status, or disability.

18

19 **Naming of Acting Speaker.**

20 Rule 10. The Speaker, may, by filing a written notice with
21 the Clerk, appoint any Member to perform the duties of the
22 Presiding Officer, but not for a longer time than one day without
23 leave of the House. Such notice shall be entered upon the House
24 Journal.

25

26 **Voting.**

27 Rule 11. The Speaker and Presiding Officer may vote on all
28 elections and on all questions.

29

30 **Putting the Question.**

31 Rule 12. (1) The Presiding Officer shall pose all questions
32 to the Members. If in doubt the Presiding Officer may order a

1 division of the House. A division of the House may be had on the
2 demand of ten Members. A vote taken by division is not printed in
3 the House Journal. A roll call of the House may be demanded by
4 one-fifth of the Members present (see Const 1963, Art 4 § 18) on
5 any pending question and in such case the record of the votes and
6 names of the voting Members shall be entered in the House Journal.

7 (2) When a division of the House is ordered, the voting board
8 shall be used, and the Clerk shall announce the vote and the
9 Presiding Officer shall declare the result. On a tie vote the
10 question shall be deemed as lost. A majority of those voting shall
11 decide any question unless otherwise provided.

12

13 **Recognition During Roll Call.**

14 Rule 13. (1) After a question has been stated by the
15 Presiding Officer, and the calling of the roll has been started by
16 the Clerk, the Presiding Officer shall not recognize a Member for
17 any purpose, until after the announcement of the vote by the Clerk
18 except:

19 (a) To raise a point of order;

20 (b) To request an excuse for another Member;

21 (c) To announce intent not to vote for reason of potential
22 conflict of interest; and

23 (d) To request that the board be cleared.

24 (2) The Clerk shall enter upon the House Journal the names of
25 those voting "aye" and the names of those voting "nay". Roll calls
26 shall be consecutively numbered in the House Journal.

27

28

SPEAKER PRO TEMPORE

29

30 **Powers and Duties.**

1 Rule 14. (1) The Speaker, the Speaker Pro Tempore, or an
2 Associate Speaker Pro Tempore shall preside over the House, unless
3 the Speaker has designated another Member to preside.

4 (2) In the absence of a designated Presiding Officer, the
5 Clerk shall preside and if a quorum is present may designate a
6 temporary Presiding Officer of the same party as the Speaker.

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9

CLERK

10 Roll Call.

11 Rule 15. The Clerk shall serve as parliamentarian of the
12 House. The Clerk shall take the roll at the opening of each
13 session of the House and announce whether or not a quorum is
14 present. The Clerk shall enter upon the House Journal the names of
15 the Members present for attendance roll call, the names of the
16 Members specifically excused from session, and the names of the
17 Members absent from session. The term "roll call" as used in these
18 rules shall mean a record roll call.

19

20 Conduct of Religious Exercises.

21 Rule 16. The Clerk shall arrange for a Member to offer an
22 invocation which will not exceed 2 minutes in length at the opening
23 of each session of the House. This invocation shall be general in
24 nature, may be delivered by the Member or a Member's guest, and
25 must be submitted to jclerk@house.mi.gov electronically one day in
26 advance. For special occasions, the Clerk may arrange for
27 religious services as needed.

28

29 Publication and Correction of House Journal.

30 Rule 17. (1) The Clerk shall make up and complete the House
31 Journal, supervise its daily publication, and make

1 corrections. The Clerk is authorized to correct totals that may
2 have been affected by amendments made to appropriations bills.

3 (2) The House Journal is the only official record of the
4 proceedings of the House.

5 (3) Written or verbal remarks made under the order of
6 business of Comments and Recommendations shall not be printed in
7 the House Journal except for remarks regarding departing
8 Members. Departing Members' remarks must be submitted
9 electronically to jclerk@house.mi.gov in order to be printed in the
10 House Journal.

11

12 **House Calendar.**

13 Rule 18. The Clerk shall prepare and make available to each
14 Member each session day a list of the business under each order of
15 business.

16

17 **Printing, Announcement of Printing and Enrollment of Bills.**

18 Rule 19. The Clerk shall ensure the printing or reproduction
19 of all bills, acts or documents ordered printed or reproduced by
20 the House. The Clerk shall announce each day the numbers of all
21 bills and letters of all joint resolutions which have been printed
22 or reproduced and placed upon the files of the Members, and the
23 numbers of House bills which have been enrolled and presented to
24 the Governor.

25

26 **Responsibility for Care of Bills; Presentation of Enrolled Bills to** 27 **Governor.**

28 Rule 20. The Clerk shall be responsible for the care and
29 preservation of each bill introduced into the House, and for each
30 bill received from the Senate up to the time of its return to that
31 body. This responsibility shall only be relieved by a receipt from
32 a person when the bill passes from his or her possession. The

1 Clerk shall enroll a House bill while the House is not in session
2 if that bill has passed both houses and no action is pending. The
3 Clerk shall notify the House of such action on the next House
4 legislative day. When a House bill has been finally passed by the
5 two houses, the Clerk shall present to the Governor an enrolled
6 copy thereof, taking a receipt showing the day, hour and minute at
7 which such copy was deposited in the executive office.

8

9 **Appointment of Assistants.**

10 Rule 21. The Clerk shall, with the consent of the Speaker,
11 appoint an Assistant Clerk and other assistants. All assistants of
12 the Clerk and employees of the House assigned to the Clerk's office
13 shall maintain a status as non-tenured, at-will employees. All
14 assistants and employees of the House assigned to the Clerk's
15 office work at the pleasure of the Clerk and Speaker, shall be
16 subject to the orders of the Clerk and Speaker, and may be
17 transferred to a different position, demoted, suspended, or
18 summarily removed by the Clerk or Speaker.

19

20 **Accreditation of News Media.**

21 Rule 22. (1) The Clerk shall receive the applications of all
22 members of the news media. Persons desiring to be accredited as
23 official media correspondents at the two-year session shall file a
24 written application with the Clerk. When issuing credentials, the
25 Clerk shall instruct the media person as to conduct on the House
26 floor.

27 (2) Members of the press corps shall comply with all House
28 rules and guidelines, including acceptable business attire, and
29 shall, while on the House floor during session, display credentials
30 at all times.

31

32 **Responsibility for Care of House and Televising House Session.**

1 Rule 23. (1) The Clerk shall exercise supervisory care and
 2 control of the Hall of the House of Representatives and all House
 3 rooms and equipment assigned to the office of the Clerk. The Clerk
 4 shall, upon prior written authorization by the Speaker, provide for
 5 repairs and alterations in the House Chambers and the connected
 6 rooms and corridors and their furniture and equipment.

7 (2) The Clerk shall be responsible for televised coverage of
 8 House session and committee meetings.

9 (3) As directed by the Speaker, the Clerk shall enter into
 10 contractual agreements for rental of House facilities.

11
 12 **Incapacity of Clerk.**

13 Rule 24. In case of the inability of the Clerk to perform the
 14 duties of that office, the Assistant Clerk shall be charged with
 15 the responsibility of the Clerk and shall perform the Clerk's
 16 duties. In case a vacancy exists in the office of the Clerk, the
 17 Assistant Clerk shall assume the Clerkship and perform the duties
 18 of Clerk until a successor has been elected.

19
 20 **Notices in Cases of Extra Sessions.**

21 Rule 25. Whenever the Legislature shall be called to meet in
 22 extraordinary session or in case of emergency, the Clerk shall
 23 notify Members and staff of the date and time of convening.

24
 25 **SERGEANT AT ARMS**

26
 27 **Definitions.**

28 Rule 26. The Sergeant at Arms shall be the chief police
 29 officer of the House and shall be appointed by the Speaker. Under
 30 the direction of the Speaker, the Clerk shall supervise and direct
 31 the work of the Sergeant at Arms and Assistant Sergeants at Arms,
 32 and may commission the Sergeant at Arms and Assistant Sergeants at

1 Arms, who meet the certification requirements of this state, as law
 2 enforcement officers with the powers provided under the Legislative
 3 Sergeant at Arms Police Powers Act. (See MCL 4.381 - 4.382)

4

5 **Powers and Duties.**

6 Rule 27. The Sergeant at Arms shall have charge, under the
 7 direction of the Clerk, of the Assistant Sergeants at Arms, pages,
 8 and session interns, and control of all police, safety and security
 9 regulations. The Sergeant at Arms shall have authority to serve
 10 subpoenas and warrants issued by the House or any duly authorized
 11 officer or committee, or cause the same to be done by one of the
 12 Assistant Sergeants at Arms, or a duly authorized agent. The
 13 Sergeant at Arms shall see that all visitors are seated and at no
 14 time are standing on the floor or balconies of the House. The
 15 Sergeant at Arms shall ensure that reasonable decorum is maintained
 16 in the lobby immediately in front of the entrance to Representative
 17 Hall to ensure access for Representatives and to ensure equal
 18 treatment for all citizens.

19

20 **CHAPTER III**

21 **MEMBERS**

22

23 **Conduct in Debate.**

24 Rule 28. When any Member is about to speak in debate or
 25 present any matter to the House, the Member shall rise and
 26 respectfully address the Presiding Officer, confine remarks to the
 27 question under debate, and avoid personalities.

28

29 **Members Called to Order.**

30 Rule 29. If any Member in speaking transgresses the rules of
 31 the House, the Presiding Officer shall, or any Member may, call the
 32 transgressor to order, in which case the Member so called to order

1 shall immediately sit down and shall not rise unless to explain or
2 proceed in order.

3

4

VOTING

5

6 **Voting by the Electronic Roll Call System.**

7 Rule 30. (1) When taking the roll call on any question, the
8 electronic roll call system may be used, and shall have the same
9 force and effect as a roll call taken as otherwise provided in
10 these rules. The electronic roll call system shall only be used
11 for legislative business officially before the House.

12 (2) When the House is ready to vote upon any question
13 requiring a roll call, and the vote is to be taken by the
14 electronic roll call system, the Presiding Officer shall state the
15 question to the Members. The Presiding Officer shall inform
16 Members that the board is open to record their votes. When
17 sufficient time has been allowed the Members to vote, the Presiding
18 Officer shall direct the Clerk to close the board. Any Member can
19 vote or change his or her vote after the board has been closed by
20 rising and, when recognized by the Presiding Officer, announcing
21 his or her vote before the result of the vote has been announced by
22 the Clerk. After a sufficient time has passed to allow late
23 voting, the Presiding Officer shall direct the Clerk to tally,
24 display and announce the vote. The Clerk shall record the vote in
25 the House Journal.

26 (3) No Member shall vote for another Member, nor shall any
27 person not a Member cast a vote for a Member. In addition to such
28 penalties as may be prescribed by law, any Member who shall vote or
29 attempt to vote for another Member may be punished in such manner
30 as the House may determine. A person who votes or attempts to vote
31 for a Member shall be barred from the floor of the House for the

1 remainder of the session and may be further punished in such manner
2 as the House may deem proper.

3 (4) Any vote shall be taken by the ayes and nays and entered
4 upon the House Journal on request of one-fifth of the Members
5 present. (See Const 1963, Art 4 § 18)
6

7 **Vote Explanations.**

8 Rule 31. (1) A Member may dissent from and protest against
9 any act, proceeding or resolution which the Member deems injurious
10 to any person or the public, and have the reason for dissent,
11 referred to as a "no vote explanation", printed in the House
12 Journal. (See Const 1963, Art 4 § 18)

13 (2) If a Member desires to abstain from voting because of a
14 potential conflict of interest, the Member may rise, announce his
15 or her intent not to vote, and reserve the right to explain the
16 abstention. The Member shall be granted the right to have the
17 explanatory statement printed in the House Journal. To be printed
18 in the House Journal, the abstention from voting explanation shall
19 be submitted to the Clerk.

20 (3) No vote explanations or explanations of abstention from
21 voting shall be in compliance with House Rules and shall not be
22 substantively edited by the Clerk before publication in the House
23 Journal. When the Clerk invokes this rule, the Member with the
24 rejected no vote explanation will be told by the Clerk or Clerk's
25 staff of the specific rule violation and given the opportunity to
26 resubmit the no vote explanation.
27

28 **Conduct.**

29 Rule 32. (1) No person shall pass between the Presiding
30 Officer and a Member who has the floor.

31 (2) When so ordered by the Presiding Officer, the Members
32 shall keep their seats until the Majority Floor Leader announces

1 that no further voting will occur or the Presiding Officer
 2 announces that the House is adjourned. During such time, the
 3 Speaker or the Speaker's designees may give a Member permission to
 4 temporarily leave his or her seat upon request.

5 (3) While a bill is considered on Third Reading, the Members
 6 shall not leave the floor of the House without permission of the
 7 Speaker or the Speaker's designees.

8
 9

10 **CHAPTER IV**
 11 **COMMITTEES**
 12 **STANDING COMMITTEES**

13

14 **Names and Number of Members.**

15 Rule 33. (1) All standing committees shall be appointed by
 16 the Speaker, except where the House shall otherwise order.

17 (2) The standing committees of the House and the number of
 18 Members shall be as follows:

- 19 (a) Agriculture (13)
 20 (b) Appropriations (30)
 21 (c) Criminal Justice (13)
 22 (d) Economic Development and Small Business (13)
 23 (e) Education (13)
 24 (f) Elections (8)
 25 (g) Energy, Communications, and Technology (17)
 26 (h) Ethics and Oversight (9)
 27 (h) Families, Children and Seniors (10)
 28 (i) Government Operations (5)
 29 (k) Health Policy (19)
 30 (l) Insurance and Financial Services (17)
 31 (m) Judiciary (13)
 32 (n) Labor (10)

1 (n) Local Government and Municipal Finance (13)
 2 (o) Military, Veterans and Homeland Security (10)
 3 (p) Natural Resources, Environmental, Tourism and Outdoor
 4 Recreation (9)

5 (r) Regulatory Reform (15)

6 (t) Tax Policy (12)

7 (u) Transportation, Mobility and Infrastructure (13)

8 (3) Statutory Standing Committees:

9 (a) Joint Committee on Administrative Rules (5)

10 (b) House Fiscal Agency Governing Committee (6)

11 (c) Legislative Council (6)

12 (4) The House Journal shall report the roll call on all
 13 motions to report bills, resolutions and reorganization
 14 orders. (See Const 1963, Art 4 § 17)

15 (5) Committees shall adopt a meeting schedule at the
 16 commencement of each term which shall be printed in the House
 17 Journal. Additional meetings may be called by the Chair or by a
 18 majority of the Members in writing to the Clerk. The Chair may
 19 cancel any scheduled meeting, except one called by a majority of
 20 the Members, by notice to the Members.

21

22 **Uniform Committee Rules.**

23 Rule 34. (1) The Clerk of the House shall assign committee
 24 clerks with the approval of the respective committee
 25 Chairs. Duties of committee clerks shall be prescribed by the
 26 Clerk.

27 (2) Special committees shall operate under the same rules as
 28 standing committees insofar as practical. Conference committees on
 29 House bills shall meet at a place assigned by the Clerk.

30 (3) All committees will operate under the following rules:

31 (a) A quorum of a committee shall consist of a majority of
 32 the Members appointed and serving;

1 (b) Members of standing committees may not check in for a
 2 committee meeting and leave their vote. Members of committees may
 3 only cast a vote if they are present at the meeting during the
 4 vote;

5 (c) Members of standing committees may utilize Remote
 6 Participation in accordance with subsection (14) for purposes of
 7 committee deliberation;

8 (d) It shall require an affirmative vote of a majority of the
 9 Members appointed to and serving on a committee in order to:

10 (i) Report a bill or resolution out of committee

11 (ii) Recommend an amendment to a bill or resolution

12 (iii) Reconsider a vote to report a bill or resolution from
 13 committee

14 (e) Provided a quorum of a committee is present, it shall
 15 require an affirmative vote of a majority of the Members voting in
 16 order to:

17 (i) Table a bill or resolution

18 (ii) Take a bill or resolution from the table

19 (iii) Reconsider a vote, other than in subdivision (d) (iii)

20 (f) It shall require an affirmative vote of a majority of the
 21 Members voting in order to postpone action on a bill or resolution;

22 (g) The Chair of a standing committee shall determine the
 23 agenda for a committee meeting; and

24 (h) The Chair of a standing committee may create
 25 subcommittees and shall designate what is to be considered by each
 26 subcommittee. The Chair of the standing committee shall designate
 27 a Chair of the subcommittee and shall appoint Members to each
 28 subcommittee.

29 (4) The Speaker may designate additional Members to serve on
 30 any subcommittee of a standing committee as voting members who do
 31 not serve on the full committee.

1 (5) Subcommittees shall follow the same rules as standing
2 committees.

3 (6) Meetings or public hearings of committees may be
4 scheduled outside of Lansing with prior written approval of the
5 Speaker. Subcommittees must have the prior written approval of the
6 Chair of the standing committee and the Speaker in order to conduct
7 a public hearing or meeting outside of Lansing.

8 (7) All meetings or public hearings of committees or
9 subcommittees shall comply with the following procedures in order
10 to assure public access (See Const 1963, Art 4 §§ 16 and 17):

11 (a) All meetings or public hearings shall be open to the
12 public and accessible;

13 (b) The right of any person to attend a meeting or public
14 hearing includes the right to tape-record, videotape, and/or
15 broadcast live;

16 (c) The right of any person to attend a meeting or public
17 hearing may not be conditioned on prior approval of, or notice to,
18 the committee or subcommittee;

19 (d) All decisions of a committee or subcommittee shall be
20 made at a public meeting;

21 (e) The right of a person to attend a meeting or public
22 hearing shall not be limited by a requirement that she or he
23 register or otherwise provide her or his name or other identifying
24 information;

25 (f) A person shall not be excluded from a meeting or public
26 hearing of a committee or subcommittee except for a breach of the
27 peace or in order to protect the health and safety of persons in
28 attendance at the meeting;

29 (g) A conference committee shall give a 6-hour notice. A
30 second conference committee shall give a 1-hour notice. Notice of
31 a conference committee meeting shall include written notice to each
32 member of the conference committee and the Majority and Minority

1 Leaders of each house indicating the time and place of the
2 meeting; (See Act 267 of 1976, MCL 15.265)

3 (h) A rescheduled or a special meeting of a committee or
4 subcommittee shall be posted at least 18 hours before the scheduled
5 meeting time. No committee, subcommittee, or conference committee
6 shall remain in session or stand in recess beyond the hour of 12:00
7 midnight; and

8 (i) Notice of committee or subcommittee meetings or public
9 hearings shall include notice that individuals needing special
10 services to fully participate in the meeting or public hearing may
11 contact the committee or subcommittee Chair to request the
12 necessary assistance.

13 (8) Each committee shall have written minutes prepared of
14 each meeting. The minutes shall include the date, time, place,
15 Members present, Members absent, Members excused, and any decisions
16 which were made. The minutes shall also include all roll call
17 votes taken at the meeting. The proposed minutes of a meeting
18 shall be available for inspection by the public within 8 working
19 days of the meeting. Minutes shall be approved by the committee at
20 the next meeting. Approved minutes shall be available for public
21 inspection no later than 5 working days after approval.

22 (9) Committees may excuse a Member from attending a committee
23 meeting.

24 (10) Committees shall not meet after a session of the House
25 has been called to order without the consent of the House.

26 (11) To the extent practical, special committees shall follow
27 the same rules as standing committees of the House.

28 (12) With approval of a majority of the Members appointed and
29 serving on the committee, a committee may adopt additional rules
30 provided they do not conflict with the Uniform Standing Committee
31 Rules or with the Standing Rules of the House.

32 (13) A motion for previous question is not in order.

1 (14) "Remote Participation" under this rule means
2 simultaneous, interactive participation in a committee meeting or
3 public hearing by electronic means for purposes of questioning and
4 testimony. All of the following apply if Remote Participation is
5 used:

6 (a) Members that are participating remotely shall be
7 considered present for the purpose of a quorum;

8 (b) Members that are participating remotely may not vote on
9 any bill, resolution, motion, or proceeding before the committee;

10 (c) The electronic means for participating remotely shall be
11 established and administered by the committee clerk but must
12 include live, two-way communication to allow members to hear and
13 interact throughout the committee meeting or public hearing; and

14 (d) The committee Chair and committee clerk must be
15 physically present for all committee meetings and public hearings.

16

17 **Chair of Committee.**

18 Rule 35. The first named Member of any committee shall be the
19 Chair, and the second named Member shall be Vice-Chair. In the
20 absence of both the Chair and Vice-Chair, the next named Member of
21 the Majority party in attendance shall act as Chair. The Chair or
22 Minority Vice-Chair of the committee may place under oath or
23 affirmation any person who appears to testify before the committee.

24

25 **Committee and Auditor General Reports.**

26 Rule 36. Upon receipt of Auditor General reports, the
27 Oversight Committee shall review the reports and, if appropriate,
28 refer the reports to the appropriate standing committee for
29 consideration. Consideration by the standing committee shall not
30 impede or preclude any Member from initiating any action in
31 response to an Auditor General report.

32

1 Subpoena Power.

2 Rule 37. Except as provided by MCL 4.541, the right of a
3 special or standing committee to subpoena shall be granted by
4 resolution of the House in accordance with Mason's Manual of
5 Legislative Procedure - current edition. The vote on adoption of a
6 subpoena power resolution shall be by record roll call vote. The
7 votes of a majority of the Members elected and serving shall be
8 required for adoption. The right to subpoena shall not be granted
9 to subcommittees.

10

11 Reports of Committees.

12 Rule 38. (1) A committee may recommend amendments, a
13 substitute, or referral to another committee, with or without
14 recommendation as to passage or adoption. A substitute is an
15 amendment that replaces all of the language in a bill or
16 resolution.

17 (2) Substitutes reported by the committee shall include all
18 adopted amendments and shall be prepared by the Legislative Service
19 Bureau. A majority of the Members serving on a committee shall be
20 necessary to report a bill or resolution out of the committee. A
21 majority of the Members appointed to a committee and serving shall
22 constitute a quorum. Minority reports shall not be permitted or
23 received by the House. Bills or resolutions reported without
24 recommendation as to passage or adoption shall lie on the table.

25 (3) All bills favorably reported back to the House shall be
26 referred to second reading together with amendments recommended by
27 the standing committee. All resolutions reported back to the House
28 shall be referred to reports of standing committees together with
29 amendments recommended by the standing committee. If more than one
30 standing committee has considered a bill, only the amendments
31 recommended by the last committee to consider the bill shall be
32 considered.

1 (4) Except as provided in subsection (6), a bill creating or
2 revising a criminal offense or a bill with a recommended amendment
3 that creates or revises a criminal offense may only be favorably
4 reported back to the House by the Judiciary Committee.

5 (5) Except as provided in subsection (6), a bill containing
6 an appropriation or a bill with a recommended amendment that
7 contains an appropriation may only be favorably reported back to
8 the House by the Appropriations Committee.

9 (6) The following committees may favorably report any bill
10 back to the House:

- 11 (a) Appropriations;
- 12 (b) Judiciary;
- 13 (c) Government Operations;
- 14 (d) Rules and Competitiveness;
- 15 (e) Any special or select committee.

16

17 **Public Hearings.**

18 Rule 39. A committee may provide for a public
19 hearing. Notice of such hearing, its subject, time and place,
20 shall be given in writing to the Clerk of the House who shall
21 announce the hearing, and publish it in the House Journal prior to
22 the meeting. (See Const 1963, Art 4 § 17)

23

24

CHAPTER V

25

TRANSACTION OF BUSINESS

26

27 **Order of Business.**

28 Rule 40. (1) The order of business of the House shall be as
29 follows, unless otherwise ordered by the House:

- 30 (a) Motions and Resolutions;
- 31 (b) Announcement by the Clerk of Printing and Enrollment;
- 32 (c) Reports of Select Committees;

- 1 (d) Reports of Standing Committees;
 2 (e) Messages from the Senate;
 3 (f) Third Reading;
 4 (g) Second Reading;
 5 (h) Notices;
 6 (i) Messages from the Governor;
 7 (j) Comments and Recommendations;
 8 (k) Explanation of "No" Votes;
 9 (l) Communications from State Officers;
 10 (m) Introduction of Bills;
 11 (n) Announcements by the Clerk; and
 12 (o) Presentation of Petitions.
 13 (2) Routine business on which no vote of the House is
 14 required may be disposed of on any day, with or without a quorum
 15 present. If a quorum is not present, any item of business becoming
 16 the subject of a floor motion shall be postponed to the next
 17 legislative day.
 18 (3) The business of the House shall not be delayed or
 19 interrupted by speeches by nonmembers, presentations, awards,
 20 ceremonies or musical programs. Except for invocations and joint
 21 sessions of the House and Senate, nonmembers are not permitted to
 22 give speeches on the floor of the House or in the gallery.

23
 24 **BILLS**

25
 26 **Introduction.**

27 Rule 41. (1) All bills to be introduced shall be approved as
 28 to form and numbering of sections by the Legislative Service Bureau
 29 and be signed by the Member introducing them. Ten copies of each
 30 shall be delivered to the office of the Clerk by the sponsoring or
 31 co-sponsoring Member not later than three hours prior to calling
 32 the House to order, unless permitted by a simple majority vote of

1 those voting. If the sponsoring or co-sponsoring Member is unable
2 to deliver the ten copies to the office of the Clerk due to a
3 family or medical exigency, then the leader of that Member's caucus
4 may deliver the copies on his or her behalf. The Clerk shall
5 number bills in the order of receiving, and present the same to the
6 House at the next session of the House. All bills shall be
7 introduced in printed form.

8 (2) Once a bill has been turned in to the Clerk's office for
9 introduction, up to three hours prior to calling the House to
10 order, a Member may add his or her signature as a co-sponsor only
11 with the permission of the sponsor.

12 (3) No person may add or remove any signature, other than his
13 or her own, from a bill being introduced.

14 (4) The Speaker shall refer all bills and joint resolutions
15 to a standing committee no later than one House legislative day
16 after being submitted to the Clerk.

17 (5) The Speaker may change the original referral of a bill or
18 resolution by written communication submitted to the Clerk before
19 the end of session on the next House legislative day following the
20 day of the original referral. Notice of the referral shall be
21 announced by the Clerk and printed in the Journal.

22

23 **Order of Consideration.**

24 Rule 42. (1) The order to be taken by bills introduced in
25 the House shall be as follows:

26 (a) Notice of introduction;

27 (b) Introduction, first reading of title, order printed or
28 reproduced and reference to a standing committee designated by the
29 Speaker;

30 (c) Report by the committee(s), pursuant to Rule 38, and
31 placing on Second Reading;

32 (d) Consideration of Second Reading;

1 (e) Third Reading and vote on passage;

2 (f) Transmission to Senate if passed;

3 (g) Returned by the Senate, and, if not amended by the
4 Senate, reference to the Clerk for enrollment printing; if amended
5 by the Senate, laying over one day, and consideration under the
6 same order of business (Messages from the Senate); and (if
7 amendments are concurred in) reference to the Clerk for enrollment
8 printing;

9 (h) Returned by the Governor with a line-item or a full veto,
10 and such bill shall be taken immediately unless a quorum is not
11 present, in which case it will lay over one day; and

12 (i) Report by Clerk of enrollment printing and presentation
13 to the Governor. Senate bills shall, as far as possible, take the
14 same course as House bills.

15 (2) All joint resolutions shall take the same course as bills
16 and shall be identified by letter, i.e., "A", "B", "C", etc.

17 (3) Nothing in these rules shall prevent a majority of the
18 Members elected to and serving in the House from discharging a
19 committee from further consideration of any measure. (See Const
20 1963, Art 4 § 16) A notice of one session day shall be given of a
21 motion to discharge any such committee, the notice to be in writing
22 and entered upon the House Journal. If a committee of the House is
23 discharged from further consideration of a bill, the bill shall be
24 placed on the order of Second Reading, and if a committee of the
25 House is discharged from further consideration of a resolution, the
26 resolution shall be placed on the order of Motions and Resolutions.

27

28 **Reading.**

29 Rule 43. (1) Every bill shall be read three times in the
30 House before its final passage. (See Const 1963, Art 4 § 26) The
31 First and Second Readings may be by its title only; the Third

1 Reading may be by its title unless there is a motion to read the
2 bill in full supported by one-third of Members voting.

3 (2) No bill shall be passed or become a law at any regular
4 session until it has been printed or reproduced and in the
5 possession of the House for at least five days. (See Const 1963,
6 Art 4 § 26)

7 (3) The Speaker or his or her designee may direct that a bill
8 be printed or reproduced out of order.

9

10 **Commitment and Amendment.**

11 Rule 44. No bill shall be referred to a committee until it
12 has been read a first time. No bill shall be altered or amended on
13 its passage through the House so as to change its original purpose
14 as determined by its total content and not alone by its
15 title. (See Const 1963, Art 4 § 24)

16

17 **Referral to Second Reading.**

18 Rule 45. All bills reported favorably by a committee of the
19 House in accordance with Rule 38 shall be referred to the order of
20 Second Reading. Such bills shall be kept on file in the order of
21 referral for consideration, and the file shall be called "Second
22 Reading".

23

24 **Second Reading.**

25 Rule 46. When the House is under the order of "Second
26 Reading", it shall consider the bills in such order as may be
27 determined by a majority of those voting.

28

29 **Second Reading Amendment.**

30 Rule 47. (1) Under the order of Second Reading, bills shall
31 be read a second time by their title. Committee recommendations,
32 including amendments and substitutes, shall be considered

1 first. Amendments to committee substitutes or committee amendments
2 shall not be considered until such committee substitutes or
3 amendments have been adopted by the House. Amendments offered from
4 the floor shall be submitted to the Clerk and shall be approved as
5 to form by the Clerk before consideration.

6 (2) When a substitute is offered, amendments to the proposed
7 substitute shall not be considered before the proposed substitute
8 is adopted.

9 (3) A bill may be advanced to the order of Third Reading by a
10 vote of a majority of the Members voting. Such motion shall take
11 precedence following the motion to amend.

12

13 **Amendment; Vote.**

14 Rule 48. No bill shall be amended prior to its Second
15 Reading. Bills which have been considered on Second Reading shall
16 be advanced to the order of Third Reading, either by motion and
17 concurrence of a majority of the Members voting or in the absence
18 of objection. Bills shall be subject to all subsidiary motions on
19 Third Reading. Amendments offered on Third Reading shall not be
20 considered, nor printed in the House Journal, unless seconded by a
21 majority of the Members voting. Amendments on Second or Third
22 Reading shall require a majority of the Members elected and serving
23 for adoption. This requirement shall apply to amendments in the
24 first and second degree and no further degree shall be permitted.

25

26 **Third Reading.**

27 Rule 49. (1) Bills may not be considered for final passage
28 without having been considered on Second Reading. Bills considered
29 on Second Reading may be placed on Third Reading for immediate
30 passage by motion and concurrence of a majority of the Members
31 elected and serving.

1 (2) Bills failing of passage are subject to reconsideration
2 and if reconsidered are subject to consideration on the order of
3 Third Reading.

4

5 **Amendment; Co-sponsors.**

6 Rule 50. After an amendment has been turned in to the Clerk,
7 a Member may not add his or her name as a co-sponsor without the
8 approval of the sponsor.

9

10 **Majority Vote on Bills.**

11 Rule 51. (1) No bill shall become a law without the
12 concurrence of a majority of the Members elected to and serving in
13 the House. On the final passage of bills, the votes and names of
14 the Members voting thereon shall be entered in the House
15 Journal. (See Const 1963, Art 4 § 26)

16 (2) After a House bill has been passed, or upon final action
17 on a House bill returned from the Senate, a Member may add his or
18 her name as a co-sponsor to a bill with the approval of the
19 sponsor.

20

21 **Extraordinary Vote Requirements.**

22 Rule 52. (1) Action by the House on any of the following
23 matters shall require the vote of two-thirds of the Members elected
24 and serving:

25 (a) Expulsion of Member (See Const 1963, Art 4 § 16);

26 (b) Immediate Effect (See Const 1963, Art 4 § 27);

27 (c) Local or Special Act (See Const 1963, Art 4 § 29);

28 (d) Private or Local Purpose Appropriation (See Const 1963,
29 Art 4 § 30);

30 (e) Overriding Veto or Line Item Veto (See Const 1963, Art 4
31 § 33);

32 (f) Bank and Trust Company Laws (See Const 1963, Art 4 § 43);

1 (g) Create Courts of Limited Jurisdiction (See Const 1963,
2 Art 6 § 1);

3 (h) Removal of Judges (See Const 1963, Art 6 § 25);

4 (i) Long Term State Borrowing (See Const 1963, Art 9 § 15);

5 (j) State Land Reserve Designation (See Const 1963, Art 10 §
6 5);

7 (k) Rejection or Reduction of Civil Service Pay Increases
8 (See Const 1963, Art 11 § 5);

9 (l) Constitutional Amendment (See Const 1963, Art 12 § 1);

10 (m) Exceed Revenue Limits (See Const 1963, Art 9 § 27); and

11 (n) Mackinac Bridge Bonds Refunding (See Const 1963, Schedule
12 § 14).

13 (2) Action by the House on any of the following matters shall
14 require the vote of three-fourths of the Members elected and
15 serving:

16 (a) Any law which increases the February 1, 1994, statutory
17 limits on the maximum amount of ad valorem property taxes that may
18 be levied for school district operating purposes (See Const 1963,
19 Art 9 § 3); and

20 (b) Amendment or Repeal of Initiated Law (See Const 1963, Art
21 2 § 9).

22

23 **Title; Object; Reference to Compiler's Sections.**

24 Rule 53. No bill shall embrace more than one object, which
25 shall be expressed in its title. No bill shall be altered or
26 amended on its passage through the House so as to change its
27 original purpose as determined by its total content and not alone
28 by its title. (See Const 1963, Art 4 § 24) If the bill proposes
29 any amendment to existing laws, the sections of which have been
30 assigned compiler's section numbers in the last general compilation
31 of public acts, the title shall contain also a reference to the
32 compiler's sections.

**MOTIONS AND RESOLUTIONS
IN GENERAL**

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Stating Motions.

Rule 54. When a motion is made, and when necessary under the rules, seconded, it shall be stated by the Presiding Officer. The Presiding Officer may require that a motion be submitted in writing. The motion shall be entered upon the House Journal, together with the name of the Member making it, unless withdrawn upon request of the Member making it and by a majority vote of those voting, or ruled out of order by the Presiding Officer. If in writing, the motion shall be read aloud by the Clerk before being debated.

Procedural Motions.

Rule 55. Except as otherwise provided in the rules, all procedural motions, including, for purposes of this rule, those for immediate effect, record roll call, and division, shall be made orally after recognition by the Presiding Officer.

When in Possession; Withdrawal.

Rule 56. After a motion has been stated by the Presiding Officer, or read by the Clerk, it shall be deemed to be in the possession of the House, but may be withdrawn at any time before decision or amendment upon request of the Member making it and by a majority vote of those voting.

Precedence of Motions.

Rule 57. (1) When a question is under debate, no motion shall be received except:

- (a) To adjourn;

- 1 (b) To take a recess;
- 2 (c) To reconsider;
- 3 (d) To lay on the table;
- 4 (e) For the previous question;
- 5 (f) To postpone to a day certain;
- 6 (g) To commit;
- 7 (h) To amend; and
- 8 (i) To postpone indefinitely.

9 (2) Such motions shall take precedence in that order, and
 10 shall be decided by a majority vote of those Members voting, except
 11 the motion to postpone indefinitely and the motion to amend shall
 12 be decided by a majority vote of the Members elected and
 13 serving. When a recess is taken with a question pending, the
 14 consideration of the question shall be resumed upon reassembling
 15 unless otherwise determined. No motion to postpone to a day
 16 certain, or to commit, being decided shall be again allowed on the
 17 same day and at the same stage of the question. A motion to
 18 postpone indefinitely having been decided shall not be subject to
 19 reconsideration. When a bill is up for consideration at any stage
 20 of procedure, and a motion is made to postpone indefinitely, or to
 21 strike out all after the style clause, amendments shall be in order
 22 before taking a vote on any such motion.

23

24 **Always in Order; Not Debatable.**

25 Rule 58. (1) The following motions are not debatable:

- 26 (a) Adjourn;
- 27 (b) Call of the House;
- 28 (c) Recess;
- 29 (d) Previous Question;
- 30 (e) Table or take from the table; and
- 31 (f) Decision of Presiding Officer unless an appeal is taken.

1 (2) The following motions are debatable but do not open the
2 main question to debate:

- 3 (a) Commit;
- 4 (b) Discharge a committee;
- 5 (c) Postpone to a time certain; and
- 6 (d) Suspension of the Rules.

7

8 **Order of Putting Questions.**

9 Rule 59. All questions shall be put in the order they were
10 moved, except in the case of privileged questions which take
11 precedence as follows:

- 12 (a) Call of the House when quorum is not present;
- 13 (b) Make or give notice of a motion to reconsider;
- 14 (c) Adjourn;
- 15 (d) Recess; and
- 16 (e) Raise a question of privilege.

17

18 **Amendments to be Germane.**

19 Rule 60. No independent or new proposition or new question
20 shall be introduced under color of an amendment. All amendments
21 must be germane to the main question. When the question of
22 germaneness is raised, the Presiding Officer shall rule on the
23 question.

24

25 **Division of Question.**

26 Rule 61. Any Member may call for a division of the question,
27 and if supported by a majority vote of the Members voting, the
28 question shall be divided if its components are so distinct that if
29 one is taken away a substantive proposition shall remain. A motion
30 to strike out and insert shall be deemed indivisible.

31

32

MOTIONS FOR THE PREVIOUS QUESTION

1

2 **Method of Ordering.**

3 Rule 62. (1) The method of ordering the previous question
 4 shall be as follows: Any Member may move the previous question,
 5 and the motion shall apply to the pending question only. If the
 6 motion is seconded by at least ten Members, the Presiding Officer
 7 shall put the question of whether the main question shall be
 8 put. After the seconding of the motion for the previous question
 9 and prior to ordering the same, a Call of the House may be moved
 10 and ordered, but after ordering the previous question nothing shall
 11 be in order prior to the decision of the pending question, except:

- 12 (a) Demands for the ayes and nays;
- 13 (b) Points of order;
- 14 (c) Appeals from the decision of the Presiding Officer; and
- 15 (d) A motion to adjourn or to take a recess, which shall be
 16 decided without debate.

17 (2) The effect of the previous question shall be to put an
 18 end to all debate and bring the House to a direct vote upon the
 19 pending question. If the House shall refuse to order the pending
 20 question, the consideration on the subject shall be resumed.

21

22

MOTION TO RECONSIDER

23

24 **Motions for Reconsideration.**

25 Rule 63. Any Member may move for a reconsideration of any
 26 question on the same or next succeeding legislative session day, if
 27 the bill or resolution is still in the possession of the House.
 28 Reconsideration of the vote by which a bill passed the House, or
 29 any proposition requiring a vote in excess of a majority of Members
 30 elected and serving, shall require a majority of the Members
 31 elected and serving. The motion to reconsider shall not be renewed
 32 the same day. A motion to reconsider any question shall not be

1 subject to any subsidiary motion except to postpone for the
 2 day. The question of passing a bill the objections of the Governor
 3 notwithstanding shall not be reconsidered more than twice.

4

5 **Notice of Reconsideration.**

6 Rule 64. A notice of intention to move for a reconsideration
 7 of any bill that is still in the possession of the House may be
 8 given by any Member from the floor or in writing to the Clerk, with
 9 the support of one-third of the Members elected and serving, which
 10 shall be immediately announced by the Clerk, entered upon the House
 11 Journal, and the bill shall be retained by the Clerk of the House
 12 until after the time expires during which under Rule 63 the motion
 13 can be made, either by the Member serving such notice or by any
 14 other Member. Notice of intention shall not be in order on the day
 15 preceding a recess of one week or more or at a time which would
 16 prevent passage of the bill. No other Members may move for
 17 reconsideration on the same day that notice of intention to move
 18 for a reconsideration is given.

19

20

MOTIONS FOR CALLS OF THE HOUSE

21

22 **Ordering Calls of the House.**

23 Rule 65. Calls of the House may be ordered upon motion by a
 24 majority of the Members present but the total vote in favor of such
 25 Call shall not be less than fifteen in number. A motion for a Call
 26 of the House shall not be entertained after the previous question
 27 is ordered.

28

29 **Procedure.**

30 Rule 66. After a Call of the House is ordered, the doors
 31 shall be closed and the Members shall not be allowed to leave the
 32 floor of the House without permission of the Speaker or the

1 Speaker's designees. The roll of the House shall be called by the
 2 Clerk. The Sergeant at Arms may be dispatched after the
 3 absentees. In such case, a list of the absentees shall be
 4 furnished by the Clerk to the Sergeant at Arms, who shall deliver
 5 such absentees at the bar of the House with all possible speed. In
 6 case the Sergeant at Arms shall require assistance in addition to
 7 the regularly appointed Assistant Sergeants at Arms of the House,
 8 during an authorized Call of the House, the Speaker or Presiding
 9 Officer may, upon motion, depute any person properly qualified,
 10 including any member of the Michigan State Police, as a special
 11 assistant Sergeant at Arms. The House may proceed to business
 12 under a Call of the House pending the arrival of any absentees.

13

14

APPEALS

15

Form of Question.

17 Rule 67. On all appeals from the decisions of the Presiding
 18 Officer, the question shall be decided by a majority vote of those
 19 voting, by a roll call vote. A tie vote sustains the judgment of
 20 the Presiding Officer.

21

Tabling Appeals.

23 Rule 68. An appeal may be laid on the table but shall not
 24 carry with it the subject matter before the House at the time such
 25 appeal is taken.

26

Amendment or Suspension of Rules.

28 Rule 69. (1) Any rule of the House may be amended by a
 29 majority vote of the Members elected and serving. No rule shall be
 30 amended unless the amendment is in writing and in possession of the
 31 House five days prior to its consideration. A rule may be

1 suspended by a vote of three-fifths of the Members shown to be
2 present by the House Journal entries.

3 (2) Suspension of the rules as applied to matters pertaining
4 to order of business, schedule of legislative sessions and
5 adjournment may be by a majority vote of the Members elected and
6 serving.

7

8 **Practice.**

9 Rule 70. In all cases not provided by the Constitution, the
10 House Rules, or the Joint Rules of the Senate and House of
11 Representatives, the authority shall be Mason's Manual of
12 Legislative Procedure - most current edition.

13

14 **House and Concurrent Resolutions.**

15 Rule 71. (1) The order to be taken by resolutions introduced
16 in the House and received from the Senate shall be as follows:

17 (a) Every resolution, both House and Concurrent, shall be
18 read to the House and shall either be referred by the Speaker to a
19 committee or may be taken up immediately if agreed to by both the
20 Speaker and Minority Leader.

21 (b) Reported by the committee and placed on reports of
22 standing committees.

23 (c) Consideration on reports of standing committees unless
24 discharged from further consideration under Rule 42(3) and placed
25 on the order of Motions and Resolutions.

26 (d) Transmission to Senate if a concurrent resolution is
27 adopted.

28 (e) Concurrent resolutions returned with amendment, may be
29 taken up or remain on the order of Messages from the Senate.

30 (2) Commemorative resolutions must be received in the Clerk's
31 office at least 1 day in advance.

1 (3) Resolutions of sorrow may be considered immediately upon
2 presentation.

3 (4) The adoption of any concurrent resolution approving any
4 intertransfer or transfer of any appropriation shall be by record
5 roll call vote.

6 (5) Each Member shall be limited to introduction of two
7 commemorative resolutions per calendar year. By written agreement,
8 a Member may allow another Member to use that Member's yearly
9 commemorative resolution allotment.

10

11

CHAPTER VI

12

PUBLIC ACCESS

13

FINANCIAL RECORDS

14

15 **Access to Financial Records.**

16 Rule 72. (1) The financial records of the House of
17 Representatives shall be open for public inspection. Upon a
18 written request which describes the financial record sufficiently
19 to enable the House of Representatives to find the financial
20 record, a person has a right to inspect, copy, or receive copies of
21 that financial record of the House of Representatives. Documents
22 shall be available for inspection during normal business hours.

23 (2) A copy of the House financial records shall be on file
24 with the House Business Office, which shall have overall authority
25 to administer the House financial records under the direction of
26 the Speaker of the House.

27 (3) As used in this section, "financial record" means a
28 budget, contract, purchase order, an expenditure authorization,
29 voucher, check, warrant, lease, audit report, balance sheet, travel
30 voucher, or allotment account.

31 (4) The following information contained in legislative
32 financial records is exempt from disclosure under this rule:

1 (a) Information of a personal nature contained in financial
2 records where the public disclosure of the information would
3 constitute a clearly unwarranted invasion of an individual's
4 privacy. Such information would include, but not be limited to,
5 the following:

6 (i) An employee's social security account number, financial
7 institution record, electronic transfer fund number, deferred
8 compensation, savings bonds, W-2 and W-4 forms, and any court-
9 enforced judgments.

10 (ii) An employee's health care benefit selection.

11 (iii) Telephone bill detail including the telephone number and
12 name of individual called.

13 (iv) Unemployment Compensation and Workers' Disability
14 Compensation records.

15 (b) Records and information specifically described and
16 exempted from disclosure under statute or subject to attorney-
17 client privilege;

18 (c) A bid or proposal by a person to enter into a contract or
19 agreement, until the time for the public opening of bids or
20 proposals, or if a public opening is not to be conducted, until the
21 time for the receipt of bids or proposals has expired;

22 (d) Commercial or financial information or trade secrets
23 voluntarily provided to the House of Representatives;

24 (e) Communications, notes, and electronic data within the
25 House of Representatives or between the Legislature and other
26 public bodies of an advisory nature;

27 (f) Internet - use records; and

28 (g) Any other document or record protected from public
29 disclosure by agreement, contract, House rule, or law.

30 (5) The House of Representatives may charge a reasonable fee
31 for providing a copy of a financial record. The fee shall be
32 limited to actual mailing costs and to the actual incremental cost

1 of duplication or publication including labor, the cost of search,
2 examination, review, and the deletion of exempt from nonexempt
3 information.

4 (6) The House of Representatives may also charge a reasonable
5 fee for providing for the inspection of financial records. This
6 fee may include the actual incremental cost of supervising the
7 inspection including labor, the cost of search, examination,
8 review, and the deletion of exempt from nonexempt information.

9

10 **Televising of House Session.**

11 Rule 73. (1)(a) Except as provided in subdivision (b),
12 nothing in these rules shall prohibit the televising of sessions or
13 committee meetings of the Michigan House of Representatives.

14 (b) During session, Members, staff, and guests shall not
15 tape-record, videotape, video record, audio record, broadcast live,
16 or livestream on the House floor without having obtained prior
17 consent from either the Clerk or any Member(s) depicted or heard in
18 such recording, broadcast, or livestream.

19 (2) The televised coverage of sessions and committee meetings
20 of the Michigan House of Representatives by House television shall
21 be made available for dissemination, pursuant to subsection (4).

22 (3) All televised coverage of House session and committee
23 meetings shall be unedited.

24 (4) No portion of any coverage (either live or taped),
25 recording, broadcast, or livestream authorized pursuant to
26 subsection (2) or subsection (1)(b) may be utilized in any fashion
27 for campaign or political purposes or to promote or oppose a ballot
28 issue or the candidacy of any person for any elective office. Only
29 accredited news organizations, educational institutions, and non-
30 profit public affairs documentary programs may utilize any portion
31 of the House television feed. No part of the House television feed
32 may be used in any paid commercial advertisements.

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CHAPTER VII

Personal Privilege and Conduct.

Rule 74. (1) Matters involving personal privilege are limited and include only the following:

(a) Anything tending to subject a Member to ridicule or contempt;

(b) Charges in news media accounts relating to a Member in his or her representative capacity only;

(c) News media accounts attributing to a Member remarks he or she has not made;

(d) Accusation by another Member in debate of intentional misrepresentation;

(e) Assault on a Member for words spoken in debate; and

(f) Arrest of a Member except for treason, felony or breach of the peace.

(2) Sexual harassment of Members or House employees is prohibited and will not be tolerated by the House.

(3) A Member shall not use his or her position in any manner to solicit or obtain anything of value for himself or herself, House employees or any other Member which tends to influence the manner in which the Member performs his or her official duties.

(4) A Member shall not convert for personal, business and/or campaign use, unrelated to House business, any supplies, services, facilities, or staff provided by the State of Michigan. This includes, but is not limited to, telephones, telecopy machines, computers, postage, and copy machines.

(5) A Member shall not solicit or accept any type of campaign contribution in any House facility or building.

(6) A Member shall conduct himself or herself to justify the confidence placed in him or her by the people and shall, by

1 personal example and admonition to colleagues, maintain the
2 integrity and responsibility of his or her office.

3 (7) A Member shall not engage in any conduct that materially
4 impairs the ability of the Member to perform the duties of his or
5 her office or substantially impair the public confidence in the
6 House.

7 (8) A Member shall adhere to these rules and all applicable
8 laws. Any violation of law or these rules by a Member is subject
9 to the House's plenary authority to reprimand, censure, or expel
10 its Members. A reprimand, censure, or expulsion is in addition to
11 any potential civil or criminal penalties otherwise provided by
12 law.

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14 **Expungement of Records and Petitions.**

15 Rule 75. (1) Any Member may dissent from and protest against
16 any act, proceeding or resolution which he or she deems injurious
17 to any person or the public and have the reason for such dissent
18 entered in the House Journal. Any matter may be expunged from the
19 record as not being privileged by order of the House by a majority
20 of the Members elected and serving. When any matter is ordered
21 expunged from the record, as above provided, no mention shall be
22 made of the same, nor of the action of the House in ordering such
23 expungement.

24 (2) No memorial, remonstrance or petition, except recount
25 petitions, shall be printed in the House Journal without having
26 been read to the House and ordered printed in the House Journal by
27 a majority vote.

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QUALIFICATIONS OF MEMBERS

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31 **Oath of Office.**

1 Rule 76. Upon objection by any Representative or
 2 Representative-elect, no Representative-elect shall be given the
 3 oath of office or be permitted to be seated as a Member if he or
 4 she fails to meet any of the qualifications for office. (See,
 5 e.g., Const 1963, Art 4 § 7) Upon a finding by a majority vote of
 6 the Members elected and serving in the House that such
 7 Representative-elect fails to meet any of the qualifications for
 8 office, that person shall be declared to be not qualified for
 9 membership in the House, and the office shall be declared
 10 vacant. The question of a Member's qualifications shall be
 11 presented only by a Member.

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CHAPTER VIII

14

15 **Equally Divided House.**

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17 Rule 77. If at any time during the One Hundred Second
 18 Legislature, there are 55 Members duly elected and serving as
 19 Democrats as evidenced by the party he or she represented on the
 20 general or special election ballot from which he or she was elected
 21 to the One Hundred Second Legislature, and 55 Members duly elected
 22 and serving as Republicans as evidenced by the party he or she
 23 represented on the general or special election ballot from which he
 24 or she was elected to the One Hundred Second Legislature, then the
 25 House of Representatives shall proceed with the election of a
 26 Speaker and other officers provided for in Rule 1 by at least 56
 votes.