



Senate Fiscal Agency  
P. O. Box 30036  
Lansing, Michigan 48909-7536



BILL ANALYSIS

Telephone: (517) 373-5383  
Fax: (517) 373-1986  
TDD: (517) 373-0543

Senate Bill 1279 (as introduced 5-23-06)

Sponsor: Senator Alan Sanborn

Committee: Economic Development, Small Business and Regulatory Reform

Date Completed: 5-30-06

### **CONTENT**

**The bill would amend the Nonprofit Corporation Act to permit the use of electronic communication. The bill would do the following:**

- Provide that electronic transmission would be written notice.**
- Allow notice of meetings to be electronically transmitted.**
- Allow a board of directors to conduct a meeting of shareholders or members solely by means of remote communication.**
- Specify conditions under which a shareholder or member could participate in a meeting and vote by means of remote communication.**
- Allow a corporation's bylaws to permit voting by electronic transmission.**
- Describe conditions under which shareholders and members could consent by electronic transmission to actions taken without a meeting.**
- Allow a board or committee to consent by electronic transmission to action taken without a meeting.**

#### Electronic Transmission – General Provisions

The bill would define "electronic transmission" or "electronically transmitted" as any form of communication that meets all of the following:

- It does not directly involve the physical transmission of paper.
- It creates a record that may be retained and retrieved by the recipient.
- It may be directly reproduced in paper form by the recipient through an automated process.

The bill specifies that, when a notice was required or permitted by the Act to be given in writing, electronic transmission would be written notice. When the Act permitted a notice or communication to be electronically transmitted, the notice or communication would be given when electronically transmitted to the person entitled to it in a manner authorized by the person.

Under the Act, if the administrator (the Director of the Department of Labor and Economic Growth) refuses to file a document, except an annual report, submitted for filing, he or she must give written notice of the refusal to the person submitting the document, and specify the reasons for the refusal. The bill provides that if the document were not originally submitted by electronic transmission, the administrator could not give the written notice by electronic transmission.

Under the Act, if a document filed with the administrator is an inaccurate record of the corporate action referred to in the document or was defectively or erroneously executed, the document may be corrected by the filing of a certificate of correction. Under the bill, this also would apply if a document were electronically transmitted and the electronic transmission were defective.

### Meetings

Under the bill, in addition to any other form of notice to a shareholder or member permitted by the articles of incorporation, the bylaws, or Chapter 4 (Meetings) of the Act, any notice given to a shareholder or member by a form of electronic transmission to which the shareholder or member had consented would be effective.

The Act requires written notice of the time, place, and purposes of a meeting of shareholders or members to be given personally or by mail, or by publication in a newspaper or other periodical regularly published by or on behalf of a corporation. Under the bill, the notice also could be given by electronic transmission. If a shareholder or member were permitted to participate in and vote at a meeting by remote communication (as described below), the notice would have to describe the means of remote communication by which a shareholder or member could participate.

The bill states that, unless otherwise restricted by the articles of incorporation or bylaws, a board of directors could hold a meeting of shareholders or members conducted solely by means of remote communication.

Subject to any guidelines and procedures adopted by the board, shareholders and members not physically present at a meeting of shareholders could participate by means of remote communication and would be considered present in person and could vote at the meeting if all of the following were met:

- The corporation implemented reasonable measures to verify that each person considered present and permitted to vote by means of remote communication was a shareholder or member.
- The corporation implemented reasonable measures to give each shareholder and member a reasonable opportunity to participate and vote on matters submitted to the shareholders or members, including an opportunity to read and hear the proceedings of the meeting substantially concurrently with them.
- If any shareholder or member voted or took other action at the meeting by means of remote communication, the corporation maintained a record of the vote or action.
- A shareholder or member could be present and vote at an adjourned meeting by means of remote communication if he or she were permitted to be present and vote by that means in the original meeting notice.

The Act allows a corporation to provide in its articles of incorporation or bylaws for a shareholder's or member's participation in a meeting of shareholders or members by a conference telephone or similar communications equipment by which all participants may hear each other. The bill would refer to "other means of remote communication", rather than similar communications equipment. Currently, all participants must be advised of the communications equipment and the names of the participants must be divulged to all of them. The bill would require that the participants be advised of the means of remote communication in use.

The Act provides that any action required or permitted by the Act to be taken at an annual or special meeting of shareholders or members may be taken without a meeting, without prior notice, and without a vote, if all of the shareholders or members entitled to vote on the action consent to it in writing. The articles of incorporation also may contain such a

provision, with a requirement that the written consent, setting forth the action taken, be signed by a minimum number of shareholders or members.

Under the bill, an electronic transmission consenting to an action transmitted by a shareholder or member, or by a person authorized to act for a shareholder or member, would be written, signed, and dated for the purpose of these provisions if the transmission were delivered with information from which the corporation could determine that the transmission was sent by the shareholder or member, or an authorized person, and the date on which the transmission was sent. The date a transmission was sent would be the date on which the consent was signed. A consent given by electronic transmission would not be delivered until reproduced in paper form and the paper form delivered to the corporation by delivery to its registered office or principal office in this State, or an officer or agent of the corporation having custody of the book in which proceedings of meetings of shareholders or members were recorded. Delivery to a corporation's registered office would have to be made by hand or by certified or registered mail, return receipt requested. Delivery to a principal office or to an officer or agent would have to be made in the same manner or in any other manner provided in the articles of incorporation or bylaws or by resolution of the board of the corporation.

The Act requires the officer or agent having charge of the shareholder or member records of a corporation to make and certify a complete list of the shareholders or members entitled to vote at a shareholders' or members' meeting. The list must be open to inspection by any shareholder or member during the entire meeting. Under the bill, if the meeting were held by means of remote communication, the list would have to be posted on a reasonably accessible electronic network, and the information required to gain access to the list would have to be given with the notice of the meeting.

Under the Act, each outstanding share or member is entitled to one vote on each matter submitted to a vote (except as otherwise provided in the Act), and a vote may be cast either orally or in writing, unless otherwise provided in the bylaws. The bill would allow the bylaws also to provide for voting by electronic transmission.

Currently, if the votes of shares or a membership are held by two or more people as joint tenants or tenants in common, the votes may be cast or voted by any of them unless another joint tenant or tenant in common seeks to vote in person or by proxy. In that case, the written agreement, if any, that governs the manner in which the shares or membership must be voted controls if it is presented at the meeting. Under the bill, the agreement would control if presented at the meeting either physically or by means of electronic transmission.

Under the Act, articles of incorporation may provide that a shareholder or member entitled to vote at an election for directors may vote, in person or by proxy, for as many people as there are directors to be elected, to cumulate votes for one director, or to distribute the votes of the shareholder or member among the candidates. Under the bill, articles of incorporation could allow a shareholder or member to exercise these voting options by mail, proxy, or electronic transmission.

The Act permits a corporation, board, or committee to take action without notice or the lapse of a prescribed period of time, which otherwise is required by the Act, articles of incorporation, bylaws, or an agreement, if the person entitled to receive notice or to participate in the action submits a signed waiver of the requirements. The bill would refer to a signed waiver or a waiver by electronic transmission.

## Management

Under the Act, unless otherwise restricted by the articles of incorporation or bylaws, a member of the board or a committee designated by the board may participate in a board meeting by means of conference telephone or similar communications equipment. The bill would refer to other means of remote communication, rather than similar communications equipment.

Under the Act, unless otherwise provided by the articles of incorporation or bylaws, action that is required or permitted to be taken under authorization voted at a board or committee meeting may be taken without a meeting if all members of the board or committee consent to the action in writing. Under the bill, members could consent in writing or by electronic transmission.

## Consumer Cooperative

Under Chapter 11 of the Act, the Consumer Cooperative Act, the articles or bylaws of a consumer cooperative may provide a method by which members may vote on matters submitted to a vote by mail ballot or referendum. The bill would refer to mail ballot, referendum, or electronic transmission.

MCL 450.2106 et al.

Legislative Analyst: Suzanne Lowe

## **FISCAL IMPACT**

The bill would have no fiscal impact on State or local government.

Fiscal Analyst: Elizabeth Pratt  
Maria Tyszkiewicz

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This analysis was prepared by nonpartisan Senate staff for use by the Senate in its deliberations and does not constitute an official statement of legislative intent.