



HOUSE BILL No. 5411

November 9, 1995, Introduced by Reps. Harder, Curtis, Baade, Leland, Olshove and Brewer and referred to the Committee on Appropriations.

A bill to amend sections 1, 2, 3, and 4 of Act No. 325 of the Public Acts of 1978, entitled

"An act to provide for a suggestion awards program; and to prescribe the duties of the department of civil service,"

being sections 38.1161, 38.1162, 38.1163, and 38.1164 of the Michigan Compiled Laws.

THE PEOPLE OF THE STATE OF MICHIGAN ENACT:

1 Section 1. Sections 1, 2, 3, and 4 of Act No. 325 of the
2 Public Acts of 1978, being sections 38.1161, 38.1162, 38.1163,
3 and 38.1164 of the Michigan Compiled Laws, are amended to read as
4 follows:

5 Sec. 1. As used in this act:

6 (a) "Board" means the suggestion awards board.

7 (b) "Department" means the department of civil service.

1 (c) "Director" means the director of the department.

2 (D) "RETIRED STATE EMPLOYEE" MEANS AN INDIVIDUAL WHO WAS A
3 STATE EMPLOYEE AND IS RECEIVING A RETIREMENT BENEFIT FROM THIS
4 STATE.

5 (E) ~~(d)~~ "State employee" means a classified or unclassi-
6 fied member of the state civil service or an unclassified
7 employee of the executive, legislative, or judicial branch of
8 state government.

9 Sec. 2. (1) The department may establish a suggestion
10 awards board within the department to consist of 5 members
11 appointed by the director. If established, the director shall
12 select the members from a list of state employees. Not more than
13 1 nominee shall be from the same state department.

14 (2) The terms of the members, except to fill vacancies
15 occurring other than by expiration of term, shall be 2 years from
16 the date of appointment. A vacancy in the office of a member,
17 occurring other than by expiration of term, shall be filled by
18 the director, or his OR HER designee, for the balance of the
19 term. Not more than 1 member shall be from the same state
20 department. The members shall elect a chairperson of the board.

21 (3) The board shall DO ALL OF THE FOLLOWING:

22 (a) Develop a plan for evaluating suggestions made by state
23 employees OR RETIRED STATE EMPLOYEES, including the establishment
24 of guidelines for the type of award to be made within the limits
25 of section 5.

1 (b) ~~Be~~ PERFORM the final ~~reviewer~~ REVIEW of an award
2 ~~which~~ THAT is greater than ~~\$100.00~~ \$500.00 and of any
3 suggestion ~~which includes a grievance~~ THAT IS APPEALED.

4 (c) Prepare the rules for promulgation by the department
5 under section 6 for the operation of the plan under subdivision
6 (a).

7 Sec. 3. (1) If a board is established under section 2, the
8 director shall appoint a suggestion administrator from the
9 employees of the department.

10 (2) The suggestion administrator shall be responsible FOR
11 ALL OF THE FOLLOWING:

12 (a) ~~For the~~ THE administrative supervision and promotion
13 of the suggestion awards program.

14 (b) ~~For the~~ THE final review of an award ~~which~~ THAT is
15 not greater than ~~\$100.00~~ \$500.00 OR ITS EQUIVALENT.

16 (c) ~~For the~~ THE submission of quarterly reports to the
17 appropriation committees in the house of representatives and the
18 senate, to the house and senate fiscal agencies, and to the
19 department of management and budget regarding the number and
20 nature of suggestions submitted and adopted, including the esti-
21 mated savings involved with each suggestion adopted. ~~The report~~
22 ~~on an adopted suggestion having an estimated savings of~~
23 ~~\$10,000.00 or more shall set forth the department, division, and~~
24 ~~bureau affected; the situation which gave rise to the suggestion;~~
25 ~~the proposed change; and analysis of the suggestion by the~~
26 ~~affected department; the basis used in determining the savings;~~
27 ~~and any other information which may be beneficial to the report.~~

1 (d) ~~For the~~ THE submission to the board OF a suggestion
2 ~~for which~~ THAT is recommended FOR an award of more than
3 ~~\$100.00~~ \$500.00 or its equivalent.

4 (3) THE REPORT REQUIRED UNDER SUBSECTION (2)(C) SHALL SET
5 FORTH ALL THE FOLLOWING ON AN ADOPTED SUGGESTION THAT HAS AN
6 ESTIMATED SAVINGS OF \$10,000.00 OR MORE:

7 (A) THE DEPARTMENT, DIVISION, AND BUREAU AFFECTED.

8 (B) THE SITUATION THAT GAVE RISE TO THE SUGGESTION.

9 (C) THE PROPOSED CHANGE AND ANALYSIS OF THE SUGGESTION BY
10 THE AFFECTED DEPARTMENT.

11 (D) THE BASIS USED IN DETERMINING THE SAVINGS.

12 (E) ANY OTHER INFORMATION THAT MAY BE CONSIDERED BENEFICIAL
13 TO THE REPORT.

14 Sec. 4. (1) If a board is established under section 2, the
15 head of each state department shall establish a committee ~~to~~
16 ~~consist of 3~~ WITH AN UNEVEN NUMBER OF members who are employees
17 of the state department and who ~~shall be~~ ARE appointed by the
18 head of the state department. THE COMMITTEE SHALL HAVE NO LESS
19 THAN 3 MEMBERS AND NOT MORE THAN 11 MEMBERS BASED ON NEED AS
20 DETERMINED BY THE HEAD OF THE STATE DEPARTMENT. The committee
21 shall review the suggestions ~~which~~ THAT pertain to the opera-
22 tions of that state department.

23 (2) The committee, without undue delay, shall report to the
24 suggestion administrator concerning each suggestion submitted.
25 The report shall contain ~~an~~ ALL OF THE FOLLOWING:

26 (A) AN analysis of the suggestion. ~~the~~

1 (B) THE reasons for approval or disapproval. ~~, if~~

2 (C) IF approved, the estimated savings ~~, if approved, a~~

3 AND recommended award. ~~, and any~~

4 (D) ANY other necessary information ~~which~~ THAT may be

5 required by this act or a rule promulgated under this act.