DEPARTMENT OF MANAGEMENT AND BUDGET

MITCH IRWIN, DIRECTOR

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The Department of Management and Budget has legal authority under the Management and Budget Act, Act 431 of 1984, as amended. The department is the summation of the former Department of Administration, which was created by Act 51 of 1948, as well as functions that had been under the Office of the Governor, such as budgeting, that were transferred by Executive Order No. 1973-7.

The Department of Management and Budget is an interdepartmental service and management agency responsible for providing financial management, property management, capital facility development, procurement, retirement and related benefits, employee benefits programs, accounting and payroll functions, demographic functions, geographic information, systems development, and office support services to state agencies. The State Budget Director prepares, presents, and executes the state budget on behalf of the governor.

The director of the department and the state budget director are appointed by the governor. The directors, deputy directors, and staff provide program and policy direction for the department and monitor program execution to ensure efficiency and effectiveness of departmental operations. The following organizational units administer the responsibilities of the department.

Until recently, the director of the Department of Management and Budget had served concurrently as the department director and state budget director. In January 1998, the governor named a separate state budget director. The scope of the management responsibilities and Michigan's position as one of the nation's leading industrial states necessitated that the responsibilities for the budget and management functions of the department be separated.

Under the guidance of the two directors, the Department of Management and Budget continues to focus on its commitment to meet the needs of the citizens of the State of Michigan, efficiently and effectively.

Director

Acquisition Services provides strategic, planning and tactical services related to the selection, procurement, transport, warehousing, and surplus of supplies, materials, equipment and services used by state agencies, also provides support to the State Administrative Board, and services to local governments and nonprofits.

Agency Services provides printing and graphic design services, as well as mainframe printing, mailing, publication, records, and management of vehicle and travel services to state agencies. In addition, it oversees the department's quality assurance efforts.

Retirement Services is responsible for the retirement systems of State of Michigan employees, Michigan public school employees, judges, and state police. It provides information, pension and deferred compensation services to all system members.

Infrastructure Services is responsible for state government infrastructure capital investment, maintenance planning, operations and related capital outlay services. It provides planning, maintenance, facility design and construction management services to state agencies, colleges, and universities.

Tenant and Land Services oversees the state's strategic portfolio and space planning, real estate activity, state occupancy of owned and leased facilities, security, parking, and the State Building Authority.

Organizational Services provides employee development and training, recruitment, labor relations, health and safety, human resources support and performance management services to all service areas.

Financial Services provides financial and business transaction support, accounting, billing and related services for all DMB customers and service areas.

State Budget Director

The ***State Budget Director*** serves as the governor's primary advisor on fiscal matters. The Director is appointed by the governor and is a member of the governor's cabinet. The Office of the State Budget is responsible for coordinating all aspects of the state budget including development of the Executive Budget recommendation, presentation of the budget to the legislature, and implementation of the budget after enactment. The State Budget Director is responsible for the state's central accounting system, including publication of the Michigan Comprehensive Annual Financial Report. The office also supervises and manages the collection and dissemination of educational data through the Center for Educational Performance and Information.

The ***Office of Education and Infrastructure*** has responsibility for developing and analyzing the portions of the executive budget related to education, transportation, and economic development issues. These budgets include the school aid budget for K-12, the Department of Education, state universities, financial aid, community colleges, Department of Career Development, Michigan Economic Development Corporation, and the Department of Transportation.

The ***Office of Health and Human Services*** is responsible for preparation of the executive budget recommendations for the health and human services areas of the state budget. This includes the Department of Community Health, the Family Independence Agency, and other health-related expenditures of state government such as health care costs for active workers, retired workers, and retired school personnel. The office also includes budgeting responsibilties for the Department of Consumer and Industry Services and the Department of History, Arts and Libraries.

The ***Center for Educational Performance and Information (CEPI)*** is responsible for collecting and reporting data about Michigan's K-12 public schools and students. CEPI works in collaboration with the Michigan Department of Education (MDE) to combine all educational data into the Michigan Education Information System (MEIS) and to eliminate duplicate reporting requirements.

Office of Children's Ombudsman

The ***Office of Children's Ombudsman*** was created by Act 204 of 1994 as an autonomous entity within the Department of Management and Budget. The Ombudsman is appointed by, and serves at the pleasure of, the governor. The Office of Children's Ombudsman was created as a means of monitoring and ensuring compliance with relevant statutes, rules, and policies pertaining to children's protective services and the placement, supervision, and treatment of children in foster care and adoptive homes.

Office of the State Employer

The ***Office of the State Employer*** was created by Executive Order No. 1988-6 within the Department of Management and Budget. The director of the office is appointed by and serves at the pleasure of the governor. The office carries out the central labor relations responsibilities as the employer of the state classified work force; and represents the governor, the executive branch departments and agencies, and the legislative auditor general in all employee relations matters. The office also administers employee benefits programs for classified and unclassified state employees and retirees, including administration of life, health, vision, and dental insurance plans; flexible spending accounts; and continuation of insurance coverage. The office provides health screenings to state employees, retirees, and their spouses who are enrolled in the State Health Plan; and administers the state's Quality Recognition System. The office is also responsible for all activities associated with workers' compensation, long-term disability, disability management, return to work, safety and health, health promotion, and employee services.

STATE ADMINISTRATIVE BOARD

JENNIFER M. GRANHOLM, Governor, Chairperson
JOHN D. CHERRY, Lieutenant Governor
TERRI LYNN LAND, Secretary of State
MIKE COX, Attorney General
JAY B. RISING, State Treasurer
THOMAS D. WATKINS, JR., Superintendent of Public Instruction, Department of Education

The **State Administrative Board** was created by Act 2 of 1921. The board exercises general supervisory control over the functions and activities of all administrative departments, boards, commissions, and officers of the state and of all state institutions. In addition, the board, through subsequent legislation, has many statutory responsibilities, including the approval of contracts and leases, investment of funds, travel regulations, and settlement of small claims against the state.

STATE BUILDING AUTHORITY BOARD OF TRUSTEES

	Term expires
ROBERT C. CARR, Okemos	Aug. 21, 2007
DENNIS C. COWAN, Royal Oak	Aug. 21, 2005
BYRON P. GALLAGHER, East Lansing	Aug. 21, 2004
RHONDA K. GRANT, Eaton Rapids	Aug. 21, 2005
ROBERT M. RASMUSSEN, Grand Rapids	Aug. 21, 2006

The **State Building Authority** was created by Act 183 of 1964, as amended. The authority is responsible for the construction or acquisition of facilities for use by the state and its agencies, through the issuance of lease revenue bonds. The bonds are retired through rent payments made by the state and other pledged resources. Bonds have been issued to provide needed capital outlay projects for higher education, community health, corrections, and general governmental functions. The program is also responsible for risk management activities.

The 5 members of the board are appointed by the governor, with the advice and consent of the senate, to serve 4-year terms. Upon expiration of a term, a member may continue to serve until a successor is appointed.

LOCAL GOVERNMENT CLAIMS REVIEW BOARD

Local Units of Government	*Term expires*
DAVID B. BUCKLEY, Bloomfield Hills	March 26, 2004
NANCY CRANDALL, Norton Shores	March 26, 2005
MARY HELMBRECHT, Haslett	March 26, 2003
JACK HORTON, Lowell	March 26, 2005

General Public

A. THOMAS CLAY, Williamston	March 26, 2005
MICHAEL MAXFIELD, Birmingham	March 26, 2004
JOHN PIRICH, East Lansing	March 26, 2004
STANLEY D. STEINBORN, East Lansing (Chair)	March 26, 2003
TIMOTHY WARD, Okemos	March 26, 2003

The **Local Government Claims Review Board,** appointed in accordance with Act 101 of 1979, implements Section 29 of the tax limitation amendment to the Michigan Constitution approved by Michigan voters in November of 1978. The board assists the State Budget Director in the administration of Act 101. It hears and decides on disputed claims brought by local units of government for costs of state requirements.

The appointments of the 9-member board are for staggered terms and are subject to Senate confirmation. Not fewer than 4 members must represent local government.

JUDGES' RETIREMENT BOARD

General Public	*Term expires*
ERIC E. DOSTER, Mason	March 31, 2003
ROBERT RANSOM, Flint	March 31, 2005
LYLE VAN HOUTEN, Dearborn Heights (Chair)	March 31, 2003

ex officio

GEORGE ELWORTH, Attorney General
ROY PENTILLA, State Treasurer

The **Judges' Retirement Board** provides policy direction pursuant to 1992 Act 234. The Judges' Retirement System provides for a retirement system for members of the supreme court, court of appeals, circuit courts, district courts, and certain state officials.

The board members are appointed by the governor with the advice and consent of the Senate, to serve for 4-year terms. Upon expiration of a term, a member may continue to serve until a successor is appointed.

MICHIGAN PUBLIC SCHOOL EMPLOYEES' RETIREMENT BOARD

	Term expires
LINDA S. ADAMS, Farmington Hills	March 30, 2004
SUSAN BOLTON, Bath	March 30, 2005
MICHAEL E. CASSADY, Clinton Township	March 30, 2005
JOHN L. COOK, DeWitt	March 30, 2003
LEON HANK, Holt	March 30, 2004
JEFFREY S. HOFFMAN, Farmington Hills	March 30, 2006
MICHAEL R. MEYER, LaSalle	March 30, 2004
RICHARD A. MONTCALM, Monroe	March 30, 2004
GAIL NUGENT, Frankfort	March 30, 2006
DIANA R. OSBORN, Muskegon (President)	March 30, 2005
MARK F. PONTTI, Iron Mountain	March 30, 2005

ex officio

DONALD WEATHERSPOON, Superintendent of Public Instruction, Department of Education

The **Michigan Public School Employees' Retirement Board** provides policy direction pursuant to 1980 Act 300. The Michigan Public School Employees' Retirement System provides for a retirement system and health insurance benefits for public school, community college and certain university employees.

The board members are appointed by the governor, with the advice and consent of the senate, to serve for 4-year terms. Upon expiration of a term, a member may continue to serve until a successor is appointed, but not to exceed 4 years.

STATE EMPLOYEES' RETIREMENT BOARD

Employee Members of the Retirement System	*Term expires*
JANET M. MCCLELLAND, Lansing	July 31, 2005
JANINE M. WINTERS, Lansing	July 31, 2003

State Retirees

DOUGLAS DRAKE, Lansing	July 31, 2004
JOHN REURINK, Grand Ledge	July 31, 2003

ex officio

JAMES S. NEUBECKER, Deputy Auditor General, Chair
GEORGE ELWORTH, Attorney General
DANIEL MCLELLAN, State Personnel Director
ROY PENTILLA, State Treasurer
JOHN SCHOONMAKER, Commissioner of Insurance

The **State Employees' Retirement Board** provides policy direction pursuant to 1943 Act 240. The State Employees' Retirement System provides for a retirement system and health insurance benefits for all employees of the state, including employees of the legislative and judicial branches.

The board members are appointed by the governor to serve for 3-year terms.

STATE POLICE RETIREMENT BOARD

Officer Member of Retirement System; Rank of Sergeant or Below	*Term expires*
RICHARD HALE, Charlotte	Dec. 31, 2003

Officer Member of Retirement System;
Rank of Lieutenant or Above

BRIAN E. RAY, Mattawan	Dec. 31, 2004

Retirant

JAMES R. SNODY, JR., Charlotte	Dec. 31, 2005

Member with Experience in Insurance,
Actuarial, or Institutional Investment Field;
Not an Employee of Department of State Police
or Member or Retirant of the System

KENNETH HARB, Livonia	Dec. 31, 2003

ex officio

CAPTAIN THOMAS MILLER, Director, Department of State Police
GEORGE ELWORTH, Attorney General
ROY PENTILLA, State Treasurer
JAMES S. NEUBECKER, Deputy Auditor General, Chair
JAN MILLER, Director, Office of State Employer,
Department of Management and Budget

The **State Police Retirement Board** provides policy direction pursuant to 1986 Act 182. The State Police Retirement System provides for a retirement system and health insurance benefits for state police officers who have subscribed to the constitutional oath of office.

The board members are appointed by the governor to serve for 3-year terms.

MICHIGAN VETERANS' MEMORIAL PARK COMMISSION

General Public	*Term expires*
Gail Anthony, Sparta	Dec. 18, 2004
Charles Merz, Grosse Pointe Park	Dec. 18, 2004
Thomas Mullaney, Alpena	Dec. 18, 2005
Jon Murray, Okemos	Dec. 18, 2003
Chaplain Alfonso Todd, Jr., Saginaw	Dec. 18, 2003

Department Director or Designee

Mitch Irwin, Director, Department of Management and Budget
Thomas Cutler, Director, Department of Military and Veterans Affairs and Adjutant General of Michigan

The **Michigan Veterans' Memorial Park Commission** was created in the Department of Management and Budget by Executive Order No. 2001-10 to oversee the completed Vietnam Memorial Monument and the Michigan Veterans' Memorial Park. The commission consists of 7 members. Five are members of the general public appointed by the Governor to serve 3-year terms, and the remaining 2 are the directors or directors' designees of the Department of Military and Veterans Affairs and the Department of Management and Budget.

MICHIGAN ECONOMIC DEVELOPMENT CORPORATION

The **Michigan Economic Development Corporation (MEDC)** is a public corporation representing a partnership between the Michigan Strategic Fund and local economic development agencies. MEDC programs include the Life Sciences Corridor initiative to encourage the commercialization of life sciences research, the state's tourism promotion efforts, business attraction and incentive programs, and general efforts to market the state of Michigan as a business location.

The MEDC is organized into the following business units:

Business and Community Services supports the MEDC's internal and external customers by ensuring that the corporation has the proper mix of business and community assistance programs. The unit also ensures that those programs are well designed, properly administered, effective and result in public policy consistent with the MEDC's strategic objectives.

Business Development has primary responsibility for retention and expansion of Michigan businesses and the attraction of out-of-state and international companies to Michigan. In addition, staff of this unit serve as the "face" of the MEDC to the business community by visiting more than 5,000 Michigan-based businesses every year.

Community and Legislative Relations ensure that the MEDC is serving the needs of Michigan's local communities, key business, community organizations, and legislators.

Development Finance and Business Support serves as an advocate for businesses with other governmental agencies as well as providing direct service on taxation, business cost containment, and financial incentives tax abatement.

Emerging Business Sectors is responsible for developing and enhancing a strong business climate that fosters the growth of our targeted industry sectors. This unit has significant responsibility for the administration and monitoring of the Michigan Life Sciences Corridor.

Public Affairs is responsible for all MEDC-sponsored communications, marketing, and events activities. The unit develops and executes in-state, national, and international economic development marketing campaigns designed to promote Michigan as a technologically advanced state.

Strategic Initiatives is a quasi-think tank that helps position Michigan for future growth and allows MEDC's core business units and their staff to focus on providing day-to-day services. This group conducts studies and surveys, researching economic development alternatives and developing cutting-edge proposals to help inform and guide state and local policymakers.

Travel Michigan is the State of Michigan's official agency for the promotion of tourism. Travel Michigan collaborates with the state's Destination Marketing Organizations to market Michigan and provide comprehensive visitor information services — with the overall goal creating and retaining jobs in the state.

MICHIGAN ECONOMIC DEVELOPMENT CORPORATION EXECUTIVE COMMITTEE

Appointed by the Governor	*Term expires*
FACUNDO BRAVO, Uni Boring Co., Inc.	April 5, 2004
JOHN W. BROWN, Stryker Corporation	April 5, 2008
DAVID E. COLE, Center for Automotive Research	April 5, 2010
JOANN CRARY, Saginaw Future Inc.	April 5, 2007
MATTHEW P. CULLEN, General Motors Corporation (Chair)	April 5, 2008
STEVEN K. HAMP, The Henry Ford	April 5, 2007
HAYDEN H. HARRIS, EDF Ventures	April 5, 2010
DEWITT J. HENRY, Wayne County (Retired)	April 5, 2004
PAUL HILLEGONDS, Detroit Renaissance	April 5, 2010
DAVID C. HOLLISTER, Michigan Department of Consumer and Industry Services	April 5, 2010
MICHAEL J. JANDERNOA, Perrigo Company	April 5, 2007
BIRGIT M. KLOHS, The Right Place Program	April 5, 2008
PHILIP H. POWER, HomeTown Communications Network	April 5, 2008
IRVIN D. REID, Wayne State University	April 5, 2004
S. MARTIN TAYLOR, DTE Energy Company	April 5, 2004
GARY TORGOW, Sterling Group	April 5, 2007
PETER S. WALTERS, Guardian Industries Corporation	April 5, 2007

JENNIFER M. GRANHOLM, Governor

The **Michigan Economic Development Corporation (MEDC)** was created as of April 5, 1999, through a 10-year contract (interlocal agreement) between a participating local economic development corporation and the Michigan Strategic Fund. MEDC is a separate legal entity whose purpose is to stimulate, coordinate, and advance economic development in the State.

Under the terms of the agreement, the governance of MEDC resides in an **executive committee** of 17 members appointed to eight-year, staggered terms by the governor.

MICHIGAN STRATEGIC FUND BOARD OF DIRECTORS

Private Sector	*Term expires*
FACUNDO DEL VALLE BRAVO, Howell	Dec. 31, 2004
GREGORY C. BURKART, Brighton	Dec. 31, 2005
LINDA JOLICOEUR, Farmington Hills	Dec. 31, 2004
Recommended by the Senate Majority Leader	
MARK WALKER, Fort Gratiot	Dec. 31, 2005
Recommended by the Speaker of the House	
RICHARD D. WILCOX, Cadillac	Dec. 31, 2005

Serve at the Pleasure of the Governor

DONALD JAKEWAY, President and CEO, Michigan Economic Development Corporation
MARGARET O'RILEY, Fenton

ex officio

JAY B. RISING, State Treasurer, Department of Treasury
MITCH IRWIN, Director, Department of Management and Budget

The **Michigan Strategic Fund (MSF)** was originally created by Act 270 of 1984 to assist with promoting economic development in Michigan. The Fund is overseen by a nine-member **board of directors** appointed by the governor.

The Michigan Strategic Fund administers the state's economic development programs and initiatives. Currently housed as an autonomous agency within the Department of Management and Budget, the MSF administers most of its programs through the Michigan Economic Development Corporation (MEDC), including the Life Sciences Corridor initiative to encourage the commercialization of life sciences research, the state's tourism promotion efforts, business attraction and incentive programs, and general efforts to market the state as a business location.

MICHIGAN ECONOMIC GROWTH AUTHORITY

General Public	*Term expires*
Elizabeth A. Chappell, Bloomfield Hills	April 18, 2003
Craig DeNooyer, Portage	April 18, 2003
Sarah Desone-Fried, Birmingham	April 18, 2003
Tim Ward, Lansing	April 18, 2003

ex officio

Gloria Jeff, Director, Department of Transportation
Mitch Irwin, Director, Department of Management and Budget
Jay B. Rising, State Treasurer, Department of Treasury
Donald Jakeway, President and CEO, Michigan Economic Development Corporation

The **Michigan Economic Growth Authority (MEGA)** was created by Act 24 of 1995 to promote economic growth and to encourage private investment, job creation, and job upgrading for Michigan residents. The MEGA program provides grants to eligible businesses in the form of tax credits for job creation and capital investment efforts.

The authority consists of the same eight members who comprise the Michigan Economic Growth Authority: the President/CEO of the Michigan Economic Development Corporation, the state treasurer, the director of the department of management and budget, the director of the state transportation department, and four other members appointed by the governor who are not employed by the state and who have knowledge, skill, and experience in the academic, business, local government, labor, or financial fields.

MICHIGAN NEXTENERGY AUTHORITY

The **Michigan NextEnergy Authority (MNEA)** was created by Act 593 of 2002 to promote the research, development, commercialization, and manufacturing of alternative energy technologies through a combination of tax credits and exemptions. As required by Act 593, the authority is responsible for certifying eligibility and providing proof of certification of eligibility for the various tax credits and exemptions created by the legislation.

The authority is a public body corporate, whose board consists of the members of the Michigan Economic Growth Authority (MEGA).

MICHIGAN TRAVEL COMMISSION

Private Sector	*Term expires*
Todd V. Callewaert, Mackinac Island	Aug. 20, 2003
Fredrick Feliciano, Detroit	Aug. 20, 2005
Jennifer M. Fischer, Orchard Lake	Aug. 20, 2005
Kenneth B. Horn, Frankenmuth	Aug. 20, 2005
Andrew McLemore, Jr., Detroit	Aug. 20, 2003
Terry Schieber, Bellaire	Aug. 20, 2004
Small Business	
Jill P. Hazel, Sault Ste. Marie	Aug. 20, 2004
Daniel Trotochaud, Marquette	Aug. 20, 2003
Jeffrey J. Tuma, Mt. Pleasant	Aug. 20, 2004
Travel Industry	
Steven K. Hamp, Dearborn	Aug. 20, 2005
Greg Golab, Britton	Aug. 20, 2006
Christina MacInnes, Beaulah	Aug. 20, 2006
Bret Marr, Okemos	Aug. 20, 2006

Act 145 of 1975 created the **Michigan Travel Commission**. The governor appoints the 13 commission members, with the advice and consent of the senate, to serve 4-year terms. Upon expiration of a term, a member may continue to serve until a successor is appointed. The Michigan Travel Commission is Travel Michigan's policy and advisory board responsible for developing policy and guidelines for the state's promotional programs.

Travel Michigan, along with the advice and guidance of the Michigan Travel Commission, conducts major promotional programs throughout the U.S. and internationally to market Michigan as a major travel destination.