THE FOURTH CLASS CITY ACT (EXCERPT)
Act 215 of 1895

88.4 Clerks; duties.

Sec. 4. The city clerk shall be clerk of the council, but shall have no vote therein. He shall keep a full record of all the proceedings of the council, and perform such other duties relating to his office as the council may direct. In the absence of the clerk or his deputy the council shall appoint 1 of their number to perform the duties of clerk for the time being.